

ALLOCATION NOTICE & FEE SCHEDULE

When your application is returned to the Village Clerk, cash, check or money order in the amount of \$250.00 must be included for each allocation (one ERU is considered 450 gallons per day of water) that is requested. A sketch of your plans and the exact location must be provided at the time of your request.

Upon approval of your allocation request, you have two (2) years to make the actual connection. The exact place of the connection must be provided to the Village.

When you are ready to connect onto the line, you must first file with the Village Clerk, the Connection Application and a check, money order or cash in the amount of \$1,000 for each connection.

When you are ready to connect to the system (s), a Final Connection Approval Form will need to be filled out and submitted to the Village Clerk. The Village Superintendent must be notified and an appointment set up, at least 48 hours in advance of your plans for connection. **NO** connections may be done without the payment of the connection fees.

After connection to the main, you must have a meter installed. The meter will be provided by the Village. However, any construction or costs of construction must be paid by the property owner.

The last and final form required is the Notification of Use Form. Once this form is received, we will officially know you are using our services and you will be billed.

*****One person may not hold more than 4 water and 4 sewer allocations at one time.*****

Quick Guide of Steps-

- 1) Allocation Request- Include \$250.00 per service/per ERU
- 2) Connection Application- Include \$1,000 per service/per ERU
- 3) Final Connection Approval
- 4) Notification of Use

Quick Guide to Fees: Total \$1250.00 water/ \$1250.00 Sewer

- 1) Allocation Fees- When you apply for service
Water \$250.00/ Sewer \$250.00
- 2) Connection Fees- When you want to connect to the system
Water \$1,000/ Sewer \$1,000